

REC Turkey is looking for Short Term Consultants

REC Turkey will hire Short Term Consultant to provide support for the preparation of a Regulatory Impact Assessment (RIA) of selected EU Directives.

Interested candidates are kindly invited to send their CV and a letter of intent indicating proper reference number to hr@rec.org.tr. Submission deadline is 20 January 2010.

Short Term Consultant for Regulatory Impact Assessment of WEEE Directive (2002/96/EC)

Reference Number: CON-2010-05

Terms of Reference

1. General Description of the Task:

The Consultant will be responsible for supporting the tasks -listed below- in the preparation of a RIA in line with EC standards and guidelines. The Consultant is expected to provide input for the development of the final report and thereby will facilitate the work of REC Turkey and the Ministry of Environment and Forestry (MoEF). The Consultant is required to have an understanding of EU legislative framework and dynamics of EU decision-making processes in the field of environment and particularly needs to possess a technical background or relevant experience about the directive in question, strong network of relevant stakeholders, and the experience in conducting stakeholder engagement and consensus building as well as good reporting skills.

The Short Term Consultant's responsibilities include the following:

- *If needed*, to help project team to identify the needs for short-term expert support to carry out given tasks to complete the assessment in line with the methodology identified by the EU Guidelines,
- To study the Directive in-depth and to determine critical aspects of it (its reason, debate history in the EU etc.)
- To study relevant Turkish legislation in force, to determine covered and pending sections of the Directive and thus prepare a comparative assessment
- To work closely with REC Turkey, short-term experts and the RIA Working Group through all the steps of the RIA process, as needed
- To search and compile data through various sources (academia, official institutions, NGOs and other relevant parties), where necessary design the context and methodology of data collection surveys, manage the data gathering process and generate information to be used in the assessment together with the REC RIA coordinator.
- To identify stakeholders and prepare a stakeholder mapping exercise by using a materiality test, and to ensure participation of stakeholders in all

consultancy process. To mediate and facilitate the stakeholder engagement process where needed.

- To ensure the involvement of working group members in all RIA phases;
- To analyze results of consultations with stakeholders;
- To assist RIA Coordinator to define risks, gaps and measures that need to be taken in the process with a view to accomplishing a robust assessment study;
- To assist the preparation of a draft RIA report in English based on the findings of the RIA working group and stakeholder engagement process
- To establish sound working relationship with the "RIA Steering Committee" and be responsible in presenting the outcomes quarterly.

The RIA coordinator is authorized to certify the satisfactory completion of the described tasks.

2. Qualifications

Education

- A minimum of a University degree in an environmental field, engineering, management, international relations, public administration or economics is required.
- Advanced degree (s) are desirable.
- Formal training or equivalent work experience in EU acquis and/or waste electrical and electronic equipment is preferred.

Language

- Excellent written and spoken English and Turkish

3. Experience

- Technical background or relevant experience about the WEEE and other related EU Directives
- Well rounded knowledge of EU accession process and practical understanding of EU negotiations
- A good understanding of the national legislation about the EU directive to be assessed
- Experience in impact assessment methodologies
- Experience on conducting cross-sectoral studies in a multi discipliner working environment
- Strong network of stakeholders
- Experience in conducting stakeholder engagement
- Excellent reporting skills in EC standards
- Outstanding coordination skills, ability to work under pressure with tight deadlines
- Experience on training and moderation
- Excellent communication and organisational skills

4. Duration of service

Number of workdays and duration of service will be determined according to the technical requirements of the consultancy and the availability of the short term consultant.